

**Grant County Commission Agenda for January 2, 2024**  
**Grant County Courthouse - 210 E 5<sup>th</sup> Ave., Milbank, SD 57252**

**The meeting will be held in the Courthouse Community Room**

8:00 AM - Call to Order

- Quorum present
- Approve December 19, 2023 minutes
- Approve agenda
- Final business for 2023
- Chairman's comments
- Adjourn sine die

8:05

- Election of Chairman for 2024 – conducted by Auditor
  - a. New Chairman seated
  - b. Election of Vice-Chairman – conducted by the Chairman

8:05

- Call for public comment
  - a. 10 minute open period – if no comments the meeting continues

8:15

- Gravel Bids to be opened
  - a. Motion to table approval to January 16 meeting

8:20

- 2024 Organization Items
  - a. Committee and Board appointments for Commissioners - any changes  
Marty Buttke: Buildings, Community Transit, Milbank Housing Authority  
Bill Tostenson: Economic Development, Mental Health, Law Enforcement  
Mike Mach: First District, Planning and Zoning  
Doug Stengel: ICAP, Highway  
Bill Street: Insurance Alliance, Weed, Emergency Management  
Karen Layher: Christian Service, Library, Visiting Neighbor  
Stephanie Pauli: 4-H
  - b. Appointment of Town Board Liaison
  - c. Appointment of representative to the First District Executive Board - at large position
  - d. Designations:  
Depositories: First Bank & Trust in Milbank and Brookings,  
Wells Fargo, First Interstate, Minnwest Bank
  - e. Official Newspaper: Grant County Review
  - f. Establish rates for mileage and meals:
    - 1. Mileage reimbursement rate at the Federal rate for all non-elected employees with the option of using a private vehicle or a county vehicle to be determined by the Supervisor
    - 2. Elected officials allowed state rate
  - g. Approve fee schedules: review separate sheet
  - h. Establish Funeral Allowance - Current allowance is:  
county paid funeral at \$3,500 plus the cost of opening and closing the grave with any additional costs to be itemized on the voucher
  - i. Staff and board appointments  
Emergency Management: Kevin Schuelke  
Assessor: Kathy Steinlicht  
Planning and Zoning: Steve Berkner  
Visiting Neighbor Coordinator: Karen Layher  
Hwy Supt Peterson 2-year term thru 2024  
VSO current term is 2022-2025

- j. Appointment of P&Z /BOA members with terms:  
P & Z Board: 3 year term for Nancy Johnson and John Seffrood (New term is 2024-2026)
- k. Appointment of Weed Board members: Tom Wollschlager, David Kruger, Tim Rabe and Joel O'Brien (1 yr terms)
- l. Appointment of Visiting Neighbor members: Kim Veen, Marsha Lundberg, Diana Dirksen, Linsey Allen and Jeanne Ziegler (1 yr terms)
- m. Appointment of Library Board members: 3 year term: Diane Pillatzki and Dusty Mueller
- n. Approve SDPAA as the 2024 Liability and Property Insurance agent
- o. Approve SDML Worker's Compensation Fund as the WC agent for 2024
- p. Approve Dearborn National as the Life insurance carrier for 2024
- q. Approve American Family Insurance Co (AFLAC), Colonial Life, Optilegra (Vision), SDRS Supplemental and Legal Shield for employee benefit plans for 2024

9:00

- VSO Scott Malimanek
- a. Report on Veteran's Coffee Hour

**Items:**

1. Travel approval
2. County assistance
3. Establish 2024 Election Precincts
4. Set January 16, 2024 at 10:30 am for a budget supplement to the 2024 Highway and 2024 Fire Protection budgets
5. Executive session for personnel issue(s) per SDCL 1-25-2(1) and/or litigation issues per SDCL 1-25-2(3)
6. Unfinished business
7. New business
8. Correspondence
9. Motion to approve claims

**Next meetings at 8 AM: January 16, February 6 and 20 and March 5 and 19, 2024**